

Supporting Student Entrepreneurship and Enterprise at StFX University

Innovative Enterprise Internships

The Wallace Family Summer Internship will provide StFX University (StFX) students with a self-directed learning experience that helps strengthen entrepreneurial skills through the exploration and development of their own innovative enterprise endeavour. Students who have an innovative idea and who are interested in starting a new venture, developing a new prototype or applying innovative approaches to a particular product or service are encouraged to apply. Interns receive coaching and assistance from StFX Extension Innovation and Enterprise Centre staff and faculty mentors and engage in learning activities that help them explore and develop an enterprise. Business incubation space will be provided to all interns and discussions with investors and partners are encouraged. Perhaps most importantly, interns have the opportunity to work together and participate in a learning experience for innovative student entrepreneurs - offering award winners the chance to network and be exposed to mini-seminars, guest speakers, and other entrepreneurial ideas.

The internships support full-time employment for StFX students for a 12 week period during the summer (April 24th -July 14th) period, the funding provided through the **Wallace Family Entrepreneurship Fund**. In 2023, there are four internships available, worth up to \$6000 each, or \$10,000 for a team. The internships are open to students enrolled in full-time study at StFX.

Application is made by completing the attached form and submitting it with the required documentation by emailed to StFX DiscoverBox at pbrophy@stfx.ca. Although not required in the application, students are encouraged to identify a faculty mentor from an appropriate area of expertise, whom they think would be a good mentor during the internship. It is anticipated that at least one meeting a month during the internship period will be required of the faculty mentor.

Applications must be submitted via email on or before the **deadline of 4:00 PM on Friday, February 10th, 2023**. All applications will be reviewed by a committee comprised of StFX staff and faculty and adjudicated based on the eligibility and review criteria noted in the next section.

Eligibility

StFX students enrolled in any year of a full-time program are encouraged to apply. To be eligible, students must have been enrolled in full-time studies in a degree program at StFX during the most recent complete academic term (prior to the application deadline).

Please note that the internship is also open to students who have just completed their studies but have yet to graduate; however, preference will be given to students who are returning to studies in September.

Students may not hold another student summer internship or another externally funded summer research internship (such as a NSERC USRA or NSHRF Scotia Scholar award).

Allocation of internships is based on consideration of the following criteria:

- a) **Innovation and creativity:** Degree of innovation and uniqueness expressed in the applicant's New Venture proposal.
- b) **Sustainability:** Likelihood of New Venture continuation and growth after the internship period
- c) **Motivation:** Level of motivation and desire to make the New Venture a reality as expressed by the applicant
- d) **Learning goals:** Relevance and contribution of identified learning goals to the development of the applicant's New Venture
- e) **Academic standing:** Applicants should be in good academic standing

In addition to the internship described above, StFX will continue to promote and facilitate application to externally funded summer research internship programs such as the NSERC USRA and the NSHRF Scotia Scholars program.

Application Form

Wallace Family Summer Internship Application Deadline – 4:00 PM, Friday February 10th 2023

1. Student Name:
Student ID:
Program of Study:
Year of Study:
Mailing Address:
Email Address:
Telephone:

2. Title of proposed New Venture:

3. Please attach a **description of your proposed New Venture outlining (Maximum two pages):**
 - Your innovative idea for the business venture (what do you want to explore)
 - Learning goals (what do you want to learn)
 - Desired outcomes (what do you hope to accomplish)
 - Motivation (why do you want to participate)
 - Proposed Faculty mentor (recommended)

4. Location of proposed New Venture: Will you be located in Antigonish?
Note: Business incubation space in Antigonish will be provided to each intern for 12 weeks (between April 24th to July 14th, with option to extend)

5. Interns in receipt of this award agree to:
 - Engage in a self-directed, 12 week internship program
 - Meet weekly with the Internship Coordinator
 - Attend weekly seminars and participate in learning activities offered during the internship period. Weekly meetings will occur on Tuesdays.
 - Provide monthly reports to the Internship Coordinator and Faculty Mentor
 - Write a final summary of the internship experience (outlining learning accomplishments, overall achievements) and submit a copy to Paula Brophy
 - Attend 3 day orientation session

By signing below, you agree to the foregoing conditions and consent to StFX sharing video/audio/print proceedings from any reports and events (in whole or in part) in its communications materials.

Student's signature: _____

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6. The Wallace Family Entrepreneurship funding is for the summer internship salary (and required benefits). Expenses related to the internship are the responsibility of the intern.

By signing below, you understand that should you receive the award, all other expenses are your responsibility.

Student's signature: _____

To complete this application, please attach an up-to-date copy of your **StFX Student Grade Report**.

Once complete, please submit this form (along with your StFX Student Grade Report and proposed New Venture project description) to **Paula Brophy by email at pbrophy@stfx.ca**.

Application deadline is 4:00 PM on Friday February 10th, 2023.

Questions concerning the application can be directed to:

Paula Brophy
Coordinator, StFX Extension Innovation and Enterprise Centre
pbrophy@stfx.ca

Application Checklist

- Completed application form
- New Venture title, description, and location
- StFX Student Grade Report in PDF
- When submitting a team application, please carbon copy (cc:) all members of the team

Important Dates

- Information Session January 26th 5-6pm (Innovation Hub, Coady Institute, room 271)
- Application closes February 10th (applicants selected to pitch will be notified by email February 22nd)
- Pitch event March 2nd 5-8pm
- 2023 Wallace Family Interns will be announced March 3rd
- Three-day orientation session for 2023 Interns April 24th – April 26th. All interns must attend in person.